

14th August 2025

Community Regeneration Partnership (CRP) Ten_02 Community Minibus Open Call – Background Information

Further to the report dated 11th June 2025, [CRP Ten_02 Community Minibus Open Call and Application Process](#), open calls were launched on the 20th June 2025 focusing on the delivery of increased community transport via the provision of three additional minibuses servicing the Clacton, Jaywick and Holland-on-Sea area. Two of the buses are required to provide local community transport and one to support the provision of transport for 10–18-year-olds facing personal and social challenges, enabling them to access alternative education and support services.

The provision of increased community transport sits in line with the Council's Our Vision (Corporate Plan) 2024-28. This project supports the following corporate priorities:

- Pride in our area and services to residents.
- Raising aspirations and creating opportunities.
- Working with partners to improve quality of life.

Three organisations applied for funding and provided the required two minibus purchase quotes and clear evidence on how they will support the outcomes set out in the project brief within their applications.

To ensure fair selection and transparency, a panel of three Tendring District Council staff were appointed to score the applications independently and grants have been awarded in line with the adopted Grant Funding Check List. Due to the independent scores received, it was not necessary for the panel to meet to discuss their scores and this document provides background information to recommend approval of all three applications against the scoring criteria attached at the bottom of this document.

Applicant & Project	Proposed Grant Award	Provision	Scores
Tendring Community Transport	£65,000	To provide local community transport	Q1= 9 Q2 =8 Q3 =7 Total = 24
UTurn Youth & Community Hub	£51,748.00	support the provision of transport for 10–18-year-olds facing personal and social challenges, enabling them to access alternative education and support services.	Q1= 8 Q2 =8 Q3 =9 Total = 25
Harwich Connexions Transport Cooperative Ltd	£65,000	To provide local community transport	Q1= 9 Q2 =7 Q3 =7 Total = 23

Two of the bids had quotes in excess of the allocated £65,000 due to the requirement for ramps providing accessible access to support a variety of disabilities with the third coming in under £65,000 resulting in an underspend of £13,252.

It should be noted that it was decided by the project board on 28 July 2025 that the allocation of the remaining £15,000 would be considered in the context of the wider CRP2 projects which will be subject to further decisions later in the year.

Successful organisations will be expected to report on their transport delivery progress on a regular basis and provide vehicle purchase receipts within 28 days of receiving the funding award.

All applications have been scored against the following criteria:

Pass/Fail Criteria

- Application must include evidence that demonstrates the organisation is financially able to maintain a minibus. This includes a copy of annual accounts or a budget forecast for the coming year.
- The minibus will service CRP2 area.
- Minibus will be operated by a qualified driver
- The published Terms & Conditions are otherwise adhered to
- Satisfactory responses to subsidy control section

Scored Questions:

1. Please provide a brief summary about your organisations purpose, core activities and use of a minibus.
2. If you were successful would your service provide community transport to support the provision of work, health centres, hospital appointments, schools and colleges, including adult education.
3. Do you currently provide essential transport services for youth aged between 10-18? If no, is this something you endeavour to provide?

Scored Questions:	
0	Wholly Unsatisfactory
	No response or the whole response is irrelevant to all of the question and evaluation criteria.
1	Unsatisfactory
	The response only covers a minor element of the question and evaluation criteria and does not provide evidence to all points mentioned in the question
2	Partially Acceptable

	The response covers more than one element of the question and evaluation criteria but does not fully evidence all points mentioned in the question
3	Acceptable
	The response addresses the question provides sufficient evidence for all aspects of the question